

MINUTES OF THE REGULAR MONTHLY MEETING  
THURSDAY, NOVEMBER 3, 2022

The Regular Monthly Meeting of the Board of Cooperative Educational Services, Sole Supervisory District, Madison and Oneida counties, was held Thursday, November 3, 2022 in the Administration Board Room at the Madison-Oneida BOCES Main Campus in Verona, New York. President Doug Gustin called the meeting to order at 5:00 p.m. The Board recited the pledge of allegiance. There was no public comment.

Present: Sally Sherwood – Camden, Douglas Gustin – Canastota, Michelle Jacobsen – Hamilton  
Richard Engelbrecht – Madison, Donna Isbell – Morrisville-Eaton, John Costello, Sr. – Oneida, Joseph Monfiletto – Stockbridge Valley and Patrick Baron – VVS.

Absent: Suzanne Carvelli – Rome.

Also Present: Scott Budelmann - District Superintendent, Matthew Williams - Assistant Superintendent for Curriculum & Instruction and Niki J. Maiura - District Clerk.

Reporting via conference telephone: Lisa Decker - Deputy Superintendent for Finance & Operations

2022/23-254 Mr. Budelmann welcomed the Board and the Elementary Programs team to the meeting. He relayed that NYSSBA recognizes School Board Member Appreciation in October, but we always celebrate in November. Mr. Budelmann thanked the Board for their service and commitment throughout the years.

DISTRICT  
SUPERINTENDENT'S  
WELCOME &  
OVERVIEW

Mr. Budelmann introduced Dr. Amanda Hopkins and the Elementary Programs team, including Laurie Ann Ross, Jason Stefanski, Jamie Mazur, Arica Nelson, Bethany Boyson, Karen Kloss, Rebecca Smith and Bettina DiMaggio.

2022/23-255 The Elementary Programs team shared information about the Autism Program. They talked about the history and growth of the program. They discussed the increased number of children with Autism, their assessment tools and successful intervention strategies. The team spoke about various engagement strategies, partnerships and program supports that also attribute to their success.

E&AP PRESENTATION –  
ELEMENTARY  
PROGRAMS

The Board thanked the team for their commitment, excitement and motivation to work with these students, providing them with a welcoming environment and opportunities to succeed.

2022/23-256 A motion was made by Donna Isbell and seconded by Pat Baron to amend the agenda to include updated personnel reports. There were 8 ayes and 0 nays. The motion carried.

AMEND AGENDA



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| 2022/23-257 | A motion was made by Richard Engelbrecht and seconded by Sally Sherwood to approve the minutes of the Regular Meeting held on October 6, 2022. There were 8 ayes and 0 nays. The motion carried.   | APPROVE:<br>MINUTES OF<br>10/06/2022 REGULAR<br>MEETING                  |
| 2022/23-258 | A motion was made by Michelle Jacobsen and seconded by Pat Baron to approve the Treasurer's Report from September 2022. There were 8 ayes and 0 nays. The motion carried.  | APPROVE:<br>TREASURER'S REPORT<br>SEPTEMBER 2022                         |
| 2022/23-259 | A motion was made by Rich Engelbrecht and seconded by Donna Isbell to approve the monthly Claims Audit Report. There were 8 ayes and 0 nays. The motion carried.   | APPROVE:<br>MONTHLY CLAIMS<br>AUDIT REPORT                               |
| 2022/23-260 | A motion was made by Rich Engelbrecht and seconded by Joe Monfiletto to award the Catalog Printing Services bid #22-10-001, on a total award basis to the lowest responsible bidder meeting the specifications and thresholds, and offers the lowest overall cost. There were 8 ayes and 0 nays. The motion carried. | BID:<br>CATALOG PRINTING<br>SERVICES<br>#22-10-001                       |
| 2022/23-261 | A motion was made by Rich Engelbrecht and seconded by Joe Monfiletto to award the Fuel Oil bid #22-10-006 on a total award basis to the lowest responsible bidder meeting the specifications and thresholds, and offers the lowest overall cost. There were 8 ayes and 0 nays. The motion carried.                   | BID:<br>FUEL OIL<br>#22-10-006   |
| 2022/23-262 | A motion was made by Rich Engelbrecht and seconded by Joe Monfiletto to declare the Equipment List as excess or obsolete. There were 8 ayes and 0 nays. The motion carried.  | APPROVE:<br>EXCESS/OBSELETE<br>EQUIPMENT                                 |
| 2022/23-263 | A motion was made by Rich Engelbrecht and seconded by Joe Monfiletto to approve the 2022-2023 Resolution for Participation in OCM BOCES Joint Bidding for the purchase of specified forms, equipment and software. There were 8 ayes and 0 nays. The motion carried.   | APPROVE:<br>2022-2023<br>PARTICIPATION IN<br>OCM BOCES JOINT<br>BIDDING  |
| 2022/23-264 | A motion was made by Rich Engelbrecht and seconded by Joe Monfiletto to approve the Installment Purchase Request for Morrisville-Eaton to purchase CoSer 602-7710 Administrative Computer Services. There were 8 ayes and 0 nays. The motion carried.  | APPROVE:<br>INSTALLMENT<br>PURCHASE REQUEST<br>FOR MORRISVILLE-<br>EATON |
| 2022/23-265 | A motion was made by Michelle Jacobsen and seconded by Sally Sherwood to approve the Resignations recommended in the Personnel Report. There were 8 ayes and 0 nays. The motion carried.   | APPROVE:<br>RESIGNATIONS   |
| 2022/23-266 | A motion was made by Michelle Jacobsen and seconded by Sally Sherwood to approve the Leaves of Absence recommended in the Personnel Report. There were 8 ayes and 0 nays. The motion carried.  | APPROVE:<br>LEAVES OF ABSENCE  |



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| 2022/23-267 | Upon the recommendation of District Superintendent Budelmann, a motion was made by Michelle Jacobsen and seconded by Sally Sherwood to approve the Professional Appointments recommended in the Personnel Report. There were 8 ayes and 0 nays. The motion carried.   | APPROVE:<br>PROFESSIONAL<br>APPOINTMENTS   |
| 2022/23-268 | Upon the recommendation of District Superintendent Budelmann, a motion was made by Michelle Jacobsen and seconded by Sally Sherwood to approve the Civil Service Appointments recommended in the Personnel Report. There were 8 ayes and 0 nays. The motion carried.  | APPROVE:<br>CIVIL SERVICE<br>APPOINTMENTS  |
| 2022/23-269 | A motion was made by Michelle Jacobsen and seconded by Sally Sherwood to approve the Adult & Continuing Education Appointments recommended in the Personnel Report. There were 8 ayes and 0 nays. The motion carried.   | APPROVE:<br>ADULT & CONTINUING<br>EDUCATION<br>APPOINTMENTS  |
| 2022/23-270 | A motion was made by Michelle Jacobsen and seconded by Sally Sherwood to approve the Miscellaneous Appointments recommended in the Personnel Report. There were 8 ayes and 0 nays. The motion carried.  | APPROVE:<br>MISCELLANEOUS<br>APPOINTMENTS  |
| 2022/23-271 | A motion was made by Michelle Jacobsen and seconded by Sally Sherwood to approve the Consultants recommended in the Personnel Report. There were 8 ayes and 0 nays. The motion carried.   | APPROVE:<br>CONSULTANTS  |
| 2022/23-272 | A motion was made by Michelle Jacobsen and seconded by Sally Sherwood to approve the Performing Arts recommended in the Personnel Report. There were 8 ayes and 0 nays. The motion carried.   | APPROVE:<br>PERFORMING ARTS  |
| 2022/23-273 | The Board moved to the Deputy Superintendent for Finance & Operations Report. Mrs. Lisa Decker reported by telephone. She reminded the Board of the second installation of the roof top units by Airside that was discussed by the Facilities Committee and the Board at their October meeting. She spoke to the Board about considering a Change Order to cover additional costs related to the contractor's use of a crane. Mrs. Decker spoke about the next project, which will have no significant environmental impact as indicated in the SEQRA Resolution, the Project Resolution committing funds to the project, and the Project Agreement with King & King Architects. Lisa also spoke about the Corrective Action Plan for the Extra Classroom Activity Funds. | DEPUTY<br>SUPERINTENDENT FOR<br>FINANCE &<br>OPERATIONS REPORT   |
| 2022/23-274 | A motion was made by John Costello, Sr. and seconded by Joe Monfiletto to approve the State Environmental Quality Review Act Resolution designating the Security Project work on the Middle Level Programs entrance area as a Type II Action, with no significant environmental impact. There were 8 ayes and 0 nays. The motion carried.   | APPROVE:<br>SEQRA RESOLUTION<br>FOR SECURITY PROJECT<br>WORK ON THE MIDDLE<br>LEVEL PROGRAMS<br>ENTRANCE |



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| 2022/23-275 | A motion was made by Pat Baron and seconded by Michelle Jacobsen to approve the Project Resolution for the Security Project for the Middle Level Programs entrance area, authorizing \$3,150,256 from the 2022-2023 and 2023-2024 Capital Fund to be utilized for renovations and improvements. There were 8 ayes and 0 nays. The motion carried.   | APPROVE:<br>PROJECT RESOLUTION<br>FOR SECURITY PROJECT<br>WORK ON MIDDLE<br>LEVEL PROGRAMS<br>ENTRANCE                                 |
| 2022/23-276 | A motion was made by Michelle Jacobsen and seconded by Rich Engelbrecht to approve the Project Agreement with King & King Architects for the Security Project work on the Middle Level Programs entrance. There were 8 ayes and 0 nays. The motion carried.   | ACCEPT:<br>PROJECT AGREEMENT<br>WITH KING & KING<br>ARCHITECTS FOR<br>SECURITY PROJECT<br>WORK ON MIDDLE<br>LEVEL PROGRAMS<br>ENTRANCE |
| 2022/23-277 | A motion was made by John Costello, Sr. and seconded by Donna Isbell to approve and implement the Extra Classroom Activity Funds Corrective Action Plan. There were 8 ayes and 0 nays. The motion carried.  | APPROVE:<br>EXTRA CLASSROOM<br>ACTIVITY FUNDS<br>CORRECTIVE ACTION<br>PLAN   |
| 2022/23-278 | The Board moved to the Assistant Superintendent for Curriculum & Instruction Report. Dr. Williams commended the Elementary Programs team for their great work with this population that needs our advocacy. He spoke about Articulation Agreements, renewing our agreement with Central New York Health Home Network, new agreements with Oneida County Industrial Development Agency Corporation and Oneida County Local Development Corporation, as well as vehicle donations from Rubicon Recycling. | ASSISTANT<br>SUPERINTENDENT FOR<br>CURRICULUM &<br>INSTRUCTION REPORT  |
| 2022/23-279 | A motion was made by Donna Isbell and seconded by Sally Sherwood to approve the Resolution Authorizing Articulation (Dual Credit) Agreements, allowing select BOCES administrators to negotiate and execute said agreements on behalf of the BOCES. There were 8 ayes and 0 nays. The motion carried.   | APPROVE:<br>RESOLUTION<br>AUTHORIZING<br>ARTICULATION<br>AGREEMENTS  |
| 2022/23-280 | A motion was made by Rich Engelbrecht and seconded by John Costello, Sr. to approve the agreement with Central New York Health Home Network Agreement, renewing the BOCES partnership with this coordinating agency for the Connected Community Schools initiative. There were 8 ayes and 0 nays. The motion carried.   | APPROVE:<br>CENTRAL NEW YORK<br>HEALTH HOME<br>NETWORK AGREEMENT   |



- 2022/23-281 A motion was made by Donna Isbell and seconded by Sally Sherwood to approve the agreement with the Oneida County Industrial Development Agency Corporation, providing tuition support for five students in the Adult & Continuing Education Employment Entry Level Carpentry program. There were 8 ayes and 0 nays. The motion carried.
- APPROVE:  
ONEIDA COUNTY  
INDUSTRIAL  
DEVELOPMENT AGENCY  
CORPORATION  
AGREEMENT
- 2022/23-282 A motion was made by John Costello, Sr. and seconded by Michelle Jacobsen to approve the agreement with the Oneida County Local Development Corporation, providing tuition support for five students in the Adult & Continuing Education Employment Entry Level Carpentry program. There were 8 ayes and 0 nays. The motion carried.
- APPROVE:  
ONEIDA COUNTY  
LOCAL DEVELOPMENT  
CORPORATION  
AGREEMENT
- 2022/23-283 A motion was made by Donna Isbell and seconded by Michelle Jacobsen to approve the donation of six vehicles from Rubicon Recycling to provide instructional support for various programs. There were 8 ayes and 0 nays. The motion carried.
- APPROVE:  
DONATION OF SIX  
VEHICLES FROM  
RUBICON RECYCLING
- 2022/23-284 A motion was made by Michelle Jacobsen and seconded by John Costello, Sr. to move to Executive Session at 6:14 PM for the purposes of discussing proposed, pending or current litigation, collective negotiations pursuant to Article 14 of the Civil Service Law, and the medical, financial, credit or employment history of a particular person or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person. There were 8 ayes and 0 nays. The motion carried.
- EXECUTIVE SESSION
- The President returned to regular session at 6:47 PM.
- 2022/23-285 A motion was made by Donna Isbell and seconded by Michelle Jacobsen to approve the agreement between the BOCES, the Instructional Professionals' Association and the Teachers' Association to remove the title "Behavior Specialist" from the bargaining unit represented by the IPA and place it in the bargaining unit represented by the Teachers' Association. There were 8 ayes and 0 nays. The motion carried.
- APPROVE:  
AGREEMENT BETWEEN  
THE BOCES, THE IPA  
AND THE TEACHERS'  
ASSOCIATION
- 2022/23-286 The Board moved to Mr. Scott Budelmann for the District Superintendent's Report. Mr. Budelmann updated the Board on the Blue Ribbon Commission on Graduation Measures, increased participation in CTE programs by students with disabilities, the Central JMT's plan attend the next Board of Regents meeting, his work as the DS RIC Liaison and the Governor's Cyber Security Task Force, SED legislative priorities, possible aid incentives for increased sharing between school districts, and school surveys relating to the holocaust instruction and relating to biometrics.
- DISTRICT  
SUPERINTENDENT'S  
REPORT

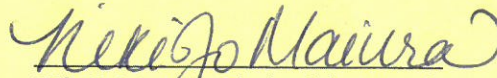


Mr. Budelmann also about the RIC Technology Fair, Regional Standard Response Protocols and a recent BOCES drill, Program Budget Development Committees, Open House, the NYSSBA Convention and School Law Conference, SBI Legislative Forums and BOCES walkthrough opportunities for BOCES Board members and for local school board members.

2022/23-287 A motion was made by Donna Isbell and seconded by John Costello, Sr. to adjourn the meeting at 7:23 PM. There were 8 ayes and 0 nays. The motion carried.

ADJOURNMENT

Respectfully Submitted,

A handwritten signature in dark ink, appearing to read "Niki J. Maiura", written in a cursive style.

Niki J. Maiura, Clerk of the Board